

**Minutes 446 of Swindon Parish Council Annual Meeting Held at 1930hr
on Wednesday 8th May 2019 at Swindon Community Centre**

1. Election of Chairman of Council. Cllr Boote nominated Cllr Painter, seconded Cllr Halford.
Resolved: Cllr Painter elected as Chairman of Council.
2. Present: Cllr Painter (Chairman), Cllr Boote, Cllr Fanthom, Cllr Halford, L Caddick (Clerk).
3. Apologies: Cllr Chandler, Cllr Lewis (nee Bridgewater), Cllr Massey, Cllr Robinson, Cllr Woods (nee Ingram).
4. In Attendance: PCSO Murphy (6489).
5. Declarations of Interest.
None declared.
6. Minutes of the last Meeting.
Resolved: Minutes of the Parish Meeting on 10th April 2019 were a true record and signed.
7. Matters arising from the Minutes.
All matters arising to be covered by Agenda.
8. Crime and Anti-Social Behavior.
PCSO Murphy (6489) was in Attendance. Crime remains very low compared to surrounding areas. Fly tipping is an ongoing challenge.
9. Election of Vice-Chairman of Council. Cllr Boote proposed by Cllr Halford, seconded by Cllr Fanthom. Resolved: Cllr Boote elected as Vice-Chairman of Council.
10. Allocation of additional duties;
 - 10a. Cllr Wood: Wombourne Charities Committee.
 - 10b. Cllr Painter: Wolverhampton Airport Consultative Committee.
 - 10c. Cllr Boote: Good Life Champion.
11. Programme of meetings;
Resolved: Ordinary Parish Council Meetings would take place on the 2nd Wednesday of each month with the exception of August when there would be no meeting. Dates for meetings would be 12th June 2019, 10th July 2019, 11th September 2019, 9th October 2019, 13th November 2019,

11th December 2019, 8th January 2020, 12th February 2020, 11th March 2020, 8th April 2020, 13th May 2020.

12. Development Applications.

- 12a. 19/00207/FUL: Proposed external gas tank, 116 Hinksford Park: No comment.
- 12b. 19/00305/FUL: Proposed 2/3 storey dwelling, 21 Hinksford Lane: No comment.
- 12c. 19/00322/FUL: Proposed decking/outdoor seating, Hinksford Arms: No comment.
- 12d. 19/00342/FUL: Proposed conversion of Manor Farm, Swindon: No comment.

13. Health and Safety and Risk Management.

- 13a. Work on Hinksford Lane was complete.
- 13b. Annual fire check for Community Centre would take place on 13th May 2019.

14. Correspondence.

- 14a. All relevant correspondence received in electronic format was forwarded by Clerk.
- 14b. Cllr Wilson, Staffordshire County Council, was enquiring if anyone was interested in visiting the Houses of Parliament in the Autumn of 2019.

15. Budgets and Accounts for Payment.

- 15a. Approve Payments Outstanding:
 - i) Clerk Remuneration: £200.00.
 - ii) Best Kept Village: £120.48.
 - iii) Office 365 Licence: £59.00.

Resolved: Cheques to be signed for payments outstanding.

16. Chairman's Announcements and Emergency Business.

- 16a. Cllr Boote had contacted Site Manager, Hinksford Park, to discuss the feasibility of providing an AED and where it could be located.
- 16b. Cllr Painter sent condolences to Cllr Robinson on behalf of cllrs following the unexpected and sad loss of his wife, Rita Robinson. (Clerk's note: The Meeting had observed a moment of silent reflection and memory for Rita prior to the Meeting.)
- 16c. Cllr Painter will represent the Parish Council for the funeral of the late Cllr Bond, South Staffs District Council, on 22nd May 2019.
- 16d. Cllr Painter reminded the Meeting the Public Forum would take place on Saturday 11th May 2019 commencing 1300hr at the Community Centre.
- 16e. Best Kept Village (BKV). Some work is being carried out and volunteers are required to support the BKV initiative.

16f. Community Speed Watch. Permanent signs have been supported by Staffordshire Police. Cllr Painter will contact volunteers about speed watch events in late May and early June 2019.

16g. Declaration of Acceptance of Office. Forms for new cllrs who had forwarded apologies for this Annual Meeting have not been signed. Resolved: New cllrs would sign Declaration of Acceptance of Office forms before the next Ordinary Parish Meeting.

16h. Cllr Halford reported the key safe by the playing field gate was broken. Cllr Painter agreed to investigate.

16i. Chairman moved by resolution to exclude the public in accordance with the Access to Information Rules outlined in the Local Government Act 1972. Resolved: Exclude the public in accordance with the Access to Information Rules outlined in the Local Government Act 1972.

16j. Remaining matters discussed related to the use of confidential correspondence and constituted Exempt Information and as such are not for publication.

17. Date of the next Parish Council meeting will be on 12th June 2019 at 1930hr. As there was no other business the Meeting was closed at 2051hr.

Signed: Chairman.

Dated:

(Original copy signed and dated on 12th June 2019)