

Minutes 434 of Swindon Parish Council Meeting Held at 1930hr
on Wednesday 9th May 2018 at Swindon Community Centre

1. Election of Chairman of Council.

Cllr Robinson Proposed Cllr Painter, Seconded by Cllr Ingram. No other nominations.
Resolved: Cllr Painter was duly elected Chairman.

2. Present: Cllr Painter (Chairman), Cllr Boote, Cllr Bridgewater, Cllr Fanthom, Cllr Ingram, Cllr Massey, Cllr Robinson, Cllr Woods, Mrs L Hammett (Clerk).

In Attendance: P Lewis, M Rudge, Cllr Wilson (Staffordshire County Council), Camera filming by Name withheld.

3. Apologies: PCSO Buzzard (24891)

4. Declarations of Interest.

4a. Cllr Boote: Allotment Society.

4b. Cllr Halford: Bowls Club.

4c. Cllr Fanthom and Cllr Robinson: Swindon Community Centre Management Committee.

5. Minutes of the last meeting.

Resolved: Minutes of the Parish Meeting on 9th May 2018 were a true record and signed.

6. Matters arising from the Minutes.

Letter regarding statements made during the SAD Consultation that did not reflect the views and decisions of the Parish Council is outstanding and will be sent. All other matters to be covered by Agenda.

7. Crime and Anti-Social Behaviour.

Police report for last month forwarded to all Cllrs prior to the meeting. Crime remains low within the Parish. South Staffordshire appeared to being targeted for thefts of keyless vehicles and Police recommend additional security measures such as steering wheel clamps.

8. Election of Vice-Chairman of Council.

Cllr Woods Proposed Cllr Boote, Seconded by Cllr Woods. No other nominations. Resolved: Cllr Boote was duly elected Vice Chairman of Council.

9. Parish Duties

Cllr Painter proposed the number of duties were reduced as all Cllrs were collectively responsible and any matters of concern could be raised at Parish meetings where decisions could be taken. The proposal was supported with the retention of appointment to external bodies. Resolved: Parish Duties would be:

9a, Wombourne Charities Committee: Cllr Ingram

9b, Wolverhampton Airport Committee: Cllr Painter

9c, Good Life Champion: Cllr Boote.

10. Swindon Parish Council Meeting Dates.

Cllr Painter proposed that meetings take place on the second Wednesday of Each month, Proposed dates enclosed. Resolved: Parish Council meetings to take place on second Wednesday of each month.

11. Development Applications.

11a. Site Allocations Document (SAD). No further information has been received.

11b. Application notices:

i) 18/00254/FUL. Old Forge Cottage, Smestow Lane. Change of use from garage to a 2-bed annex. Agreed to comment and question whether land is within the Greenbelt. Object to any further development of site for residential use.

Retrospective application for a residential development that ignored planning procedures was never encouraged by the Parish Council.

ii) 18/00337/FUL. Extension of existing building to house cattle and store fodder on land to the west of Church Road. Object on the grounds that another extension represents a disproportionate increase to the original building and constitutes creeping growth designed to circumnavigate planning regulations. Agreed to request for the application is forwarded to the Planning Committee and a site visit takes place to establish the premises are currently being used to house cattle.

11c. Enforcement Notices: No Enforcement Notices for Parish raised since last meeting. Summary of ongoing Notices yet to be resolved was distributed to all Cllrs.

12. Health and Safety and Risk Management.

12a. Annual fire safety check had been completed for Community Centre and all extinguishers were serviced. The dry powder extinguisher in the Kitchen was replaced with a carbon dioxide extinguisher.

12b. Hinksford Lane. No further updates from Staffordshire County Council. Cones are still being moved by the entrance to the farm shop area.

13. Correspondence.

All relevant correspondence received in electronic format had been forwarded by Clerk. Additional relevant correspondence included:

i) Thank you letter received from Forge Senior Citizens Club for the £100 Donation.

ii) Invoice for £1838.15 received from South Staffordshire District Council (SSDC) for the election in November 2016. Clerk to write to SSDC requesting the £1838.15 be written off due to delay in receiving the invoice. Agreed that if SSDC refused to write off the invoice the payment would be made in FY 2018/19.

14. Community Centre.

Community Centre Management Committee are considering replacement chairs. Samples have been requested and will be trialled by the regular users of the Centre.

15. Allotments/Bowls Club/Cricket Club/Playing Fields.

15a. Allotments: Cllr Boote thanked the Council for funding the hire of a skip. The matter of rent was ongoing and would be discussed with SSDC.

15b. Bowls Club: Floodlights have been erected.

15c. Cricket Club: Nothing significant to report.

15d. Playing Fields: Tidy-up of the area to take place.

16. Budgets and Accounts for Payment.

16a. Approve Payments Outstanding:

- i) SSDC Interest Free Loan Repayment: £2,500.00.
- ii) Laminate Pouches and Stationary: £54.96.
- iii) Best Kept Village (plants and compost): £143.25.
- iv) Clerk Remuneration: £200.00.

Proposed Cllr Halford, Seconded Cllr Fanthom. Resolved: Cheques to be signed for payments outstanding.

16b. Annual Return.

Bank statements were outstanding for all accounts to enable annual balances to be confirmed.

17. Chairman's Announcements and Emergency Business.

17a. Parish Newsletter to be published mid-May 2018. Items to be included should be forwarded to the Clerk.

17b. Noticeboard area has been cleared and children from St John's primary School had sown wild flower seeds in the area. The adjacent area near the steps to Mr Smith's required further thought on what to do and requires tidying.

17c. Amendments to the GDPR requirements are expected to exempt Parish Councils from the need to appoint a data protection officer. A requirement will remain to be registered with the Information Commissioner's Office involving the annual payment of a modest fee.

17d. Cllr Boote informed the meeting that Wellbeing Cafes would be taking place in Codsall and Wombourne and encouraged Cllrs to attend and inform others. Cllr Boote would provide further information on the Cafes and details would be provided for noticeboards.

18. Date of next meeting will be on 13th June 2018 at 19:30. As there was no other business the Meeting was closed at 21:40.

Signed: Chairman. Dated:

Enclosure:

Proposed Dates of Council Meetings.

2018

13th June, 11th July, 8th August, 12th September, 10th October, 14th November, 12th December.

2019

9th January, 13th February, 13th March, 10th April, 8th May (Annual Parish Council Meeting).